



**Raver Parisar Shikshan Prasarak Mandal's**  
**Shri. Vitthalrao Shankarrao Naik**  
**Arts, Commerce and Science College,**  
**Raver - 425 508, Tal. - Raver, Dist. - Jalgaon.**  
**[Affiliated to K. B. C. North Maharashtra University, Jalgaon (M.S.)]**

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**U.G.C. Recognition -**

## **Minutes of IQAC meeting**

The meeting of IQAC was held on **8<sup>th</sup> October 2021 at 10.00 am** in the Principal cabin under the chairmanship of Principal Dr. P. V. Dalal. Following members were present during the meeting.

1. Principal Dr. P. V. Dalal
2. Honorary Mr. M. C. Kanade
3. Dr. V. B. Suryawanshi
4. Dr. A. G. Patil
5. Mr. P. V. Patil
6. Mr. M. M. Patil
7. Dr. G. R. Dhembre
8. Dr. B. G. Mukhydal
9. Mr. U. N. Patil
10. Mr. Raj Patil
11. Dr. Chandrakant Patil
12. Mrs. Deepika Agrawal
13. Mr. S. R. Chaudhari

### **Agenda**

1. To read and confirm the minutes of the previous meeting.
2. To approve academic committees from June 2021 to onward.
3. To approve the plan of action for the academic year 2021-22.
4. To discuss the renewal of affiliation for research laboratories of physics & chemistry.



5. To approve academic/research scores of faculties under CAS.
6. To discuss the recruitment of assistant professors for the CHB process.
7. To discuss online teaching facilities.
8. Any other issues with the prior permission of the Principal.

### **Action taken report**

The IQAC organized its first meeting for the academic year 2021-22 on 8<sup>th</sup> October 2021 at 10.00 in the Principal cabin. The meeting was chaired by Principal Dr. P. V. Dalal.

IQAC coordinator Dr. S. R. Chaudhari welcomed all members of IQAC & read the minutes of the previous meeting held on 12 June 2021. As per the minutes of the meeting action taken report is briefly discussed in the meeting.

The academic calendar committee prepares a plan of action for the academic year 2021-22. From this year all academic committees are revised. All IQAC members observe the academic calendar & academic committees.

Proposals for renewal of research laboratories for Physics & Chemistry were already submitted. The research lab renewal committee appointed by the university visited the laboratories of Physics (22 Sept.2021) & Chemistry (28 Oct. 2021). The committee also visits other departments as well as the library.

Check & authenticate the academic / research scores of Mr. N. A. Ghule, Mr. C. P. Gadhe & Dr. S. B. Gavhad. The academic score was verified & forwarded to the authorities.

All members discussed the recruitment of assistant professors on a CHB basis. Interviews of different subjects were conducted on 4<sup>th</sup> October 2021. These appointments are only for the academic year 2021-22.

The IQAC also observe online teaching facilities given by the institute & satisfied.

All committee members observe the MoU documents. The institute makes MoU with Bajaj Finserve Ltd. to run certificate program in Banking, Finance & Insurance. This MoU was made & executed on 18<sup>th</sup> August 2021. Under this MoU first batch of CPBFI was already started.



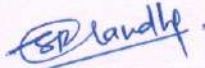
Principal Dr. P. V. Dalal suggested about Medical Emergency Room in the institute & fulfilled all requirements regarding this emergency room. It should be a mini health centre.

One of the members Mr. P. V. Patil suggested organizing a speech on income tax-related problems. Chartered Account Mrs. Agrawal agrees with this suggestion & cooperates to solve income tax-related issues.

One of our pride IQAC member from the student category Mr. Raj Patil successfully completed three years program of T. Y. (Physics). All members congratulate Mr. Raj Patil & give best wishes for his future academic journey.

Dr. B. G. Mukhydal suggested organizing National work shop on "Human life & Books". This workshop will be organized by the Department of Marathi & Library. This workshop was organized on 16<sup>th</sup> October 2021. The aim of this workshop is to motivate movements related with readings. In this online workshop eminent national speakers were invited.

Principal Dr. P. V. Dalal appointed on Academic Council as well as Dr A G Patil was promoted as Professor. The IQAC committee congratulates both of the faculties.



(Dr. S. R. Chaudhari)

**Coordinator  
I. Q. A. C.**

**Shri.V.S.Naik Arts, Comm. & Sci.  
College, Raver. Dist-Jalgaon (M.S.)**



(Dr. P. V. Dalal)  
**PRINCIPAL**

**Raver Parisar Shikshan Prasarak Mandal,  
Shri Vitthalrao Shankarrao Naik  
Arts, Commerce & Science College  
Raver. Dist- Jalgaon. (M S )425508**

# Minutes of IQAC meeting

The meeting of IQAC was held on 29<sup>th</sup> December 2021 at 11.00 am in the Principal cabin under the chairmanship of Principal Dr. P. V. Dalal. Following members were present during the meeting.

1. Principal Dr. P. V. Dalal
2. Dr. V. B. Suryawanshi
3. Mr. S. B. Dhanle
4. Dr. A. G. Patil
5. Mr. M. M. Patil
6. Dr. G. R. Dhembre
7. Mr. S. D. Dhapse
8. Dr. B. G. Mukhydal
9. Mr. U. N. Patil
10. Mr. Y. R. Birpan
11. Dr. Chandrakant Patil
12. Mr. S. R. Chaudhari

## Agenda

1. To read and confirm the minutes of the previous meeting.
2. To approve AQAR 2018-19 & discuss about preparation of AQAR 2019-20 & 2020-21.
3. To discuss about questionnaires of feedback & student satisfaction survey.
4. To review the certificate course CPBFI (Certificate Program in Banking Finance & Insurance).
5. To prepare questionnaires for AAA (Academic & Administrative Audit).
6. Any other issues with the prior permission of the Principal.

## Action taken report

IQAC coordinator Dr. S. R. Chaudhari welcomed all members of IQAC members & read the minutes of the previous meeting held on 08 October 2021. As per the minutes of the meeting action taken report is briefly discussed in the meeting.



With the kind help of IQAC as well as all teaching, non-teaching staff, principal & management coordinator Dr. S. R. Chaudhari prepares Yearly Status Report 2018-19. Hard copy as well as soft copy of this AQAR 2018-19 was available to read & discuss with each other. All the members carefully read important points of this report & take decision to upload this report on NAAC portal.

All the members discuss about progress for preparation of AQAR 2019-20 & 2020-21. It was decided to submit rough data before 15<sup>th</sup> January 2022. Criterion heads discuss different issues while preparing AQAR.

Reformation of questionnaires for feedback 2021-22. It was decided to prepare questionnaires for feedback of students, teachers, alumni & parents. This questionnaires is valid for academic years 2021-22 & 2022-23.

First batch of CPBFI (Certificate Program in Banking Finance & Insurance) was completed. Out of 45 students 11 students successfully completed this certificate course.

It was decided to take AAA (Academic & Administrative Audit) from 2018 to 2021. Dr. A. G. Patil & Dr. V. B. Suryawanshi was appointed as experts to prepare & observe AAA.


It was decided to select nominee from student as IQAC member. Vaishnavi Vinod Patil F Y B A is appointed as student nominee from next IQAC meeting. This name is included in IQAC member from 30-12-2021.



(Dr. S. R. Chaudhari)

**Coordinator**  
**I. Q. A. C.**

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(Dr. P. V. Dalal)  
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**Raver Parisar Shikshan Prasarak Mandal.**  
**Shri Vitthalrao Shankarrao Naik**  
**Arts, Commerce & Science College**  
**Raver, Dist- Jalgaon (M S )42550P**

# Minutes of IQAC meeting

The meeting of IQAC was held on 2<sup>nd</sup> May 2022 at 10.00 am in the Principal cabin under the chairmanship of Principal Dr. P. V. Dalal. Following members were present during the meeting.

1. Principal Dr. P. V. Dalal
- 2. Dr. V. B. Suryawanshi
3. Mr. S. B. Dhanle
4. Dr. A. G. Patil
5. Mr. M. M. Patil
6. Dr. G. R. Dhembre
7. Mr. S. D. Dhapse
8. Dr. B. G. Mukhydal
9. Mr. U. N. Patil
10. Mr. Y. R. Birpan
11. Mr. Dilip Vaidya
12. Vaishnavi Vinod Patil
13. Mr. Nilesh Patil
14. Dr. S. R. Chaudhari

## Agenda

1. To read and confirm the minutes of the previous meeting.
2. To discuss examinations held in May 2022.
3. To read, discuss and approve **Yearly Status Report-2020-21** before submission.
4. To discuss a plan of action for the academic year 2022-23.
5. To discuss the introduction of new UG & PG programs from the academic year 2022-23.
6. To approve academic / research scores of faculties under CAS.
7. Any other issues with the prior permission of the principal.



## Action taken report

The coordinator Dr. S. R. Chaudhari read the minutes of the IQAC meeting held on 29 December 2021 and the same were confirmed.

The college's internal theory & practical examinations are conducted between 25<sup>th</sup> April to 30<sup>th</sup> April 2022 for the Science faculty & 1<sup>st</sup> May to 10<sup>th</sup> May for the Arts & Commerce faculty. The pattern of theory examinations is MCQ type. MIS software is used to conduct these examinations. The MCQ type of question papers was collected on Gmail [svsnonlineinternal@gmail.com](mailto:svsnonlineinternal@gmail.com). As per university guidelines, external practical examinations will be conducted between 2<sup>nd</sup> May to 14<sup>th</sup> May.

The IQAC coordinator Dr. S R Chaudhari placed the Yearly Status Report 2020-21 for discussion. All the honorary members approve the said report and suggested the IQAC coordinator forward it to the NAAC portal. It was decided to submit this report before 10<sup>th</sup> May 2022.

According to the university letter dated 2<sup>nd</sup> May 2022 academic calendar for the year 2022-23 was revised. According to this letter, the next academic year will be started on 1<sup>st</sup> Aug. 2022. All the members discussed different events, day celebrations, and working days in the first academic session of the year 2022-23.

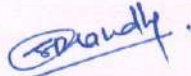
The proposal was submitted to the University for the Introduction of new UG & PG courses from the academic year 2022-23. The university authority appointed an expert committee. This committee visited the college on 4<sup>th</sup> March 2022 and submit their report to the university. The new courses are B. A. (Marathi), M. A. (Marathi), M. Sc. (Chemistry), and B. B. A. We are waiting for the report of the above committee for the further necessary procedure.

One of the senior faculty Dr. G. R. Dhembre submitted the proposal for promotion under Career Advancement Scheme. He has submitted for promotion from level 12 to 13 A. To evaluate academic/research scores the meeting was organized on 9<sup>th</sup> April 2022. Today IQAC members discuss the documentation of CAS and decided to follow further necessary procedures.

Staff welfare committee member Mr. S. D. Dhapse suggested to take medical check-up camp for teaching & non-teaching staff. Principal Dr. P. V. Dalal as well as all IQAC members agree this program & decided to discuss with Dr. Chandrakant Patil about medical camp.



Since there were no additional issues for the said meeting; the meeting was concluded by IQAC Coordinator Dr. S. R. Chaudhari with a vote of thanks. The next meeting will be conducted in the last week of June or 1<sup>st</sup> week of July 2022.



(Dr. S. R. Chaudhari)

**Coordinator**  
**I. Q. A. C.**  
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(Dr. P. V. Dalal)

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**Raver Parisar Shikshan Prasarak Mandai.**  
**Shri Vitthalrao Shankarrao Naik**  
**Arts, Commerce & Science College**  
**Raver. Dist- Jalgaon. (M S )42550P**



# Minutes of IQAC meeting

The meeting of IQAC was held on 9<sup>th</sup> July 2022 at 11.00 am in the Principal cabin under the chairmanship of Principal Dr. P. V. Dalal. Following members were present during the meeting.

1. Principal Dr. P. V. Dalal
2. Dr. V. B. Suryawanshi
3. Mr. S. B. Dhanle
4. Dr. A. G. Patil
5. Mr. M. M. Patil
6. Mr. S. D. Dhapse
7. Dr. B. G. Mukhydal
8. Mr. U. N. Patil
9. Mr. Dilip Vaidya
10. Vaishnavi Vinod Patil
11. Mr. Nilesh Patil
12. Dr. S. R. Chaudhari

## Agenda

1. To read and confirm the minutes of the previous meeting.
2. To restructure & finalize the objectives for the academic year 2022-23.
3. To discuss about admission process for the academic year 2022-23.
4. To discuss about intake & fee structure of certificate courses under 181.
5. To constitute steering committee for assessment & accreditation process.
6. Reconstitution of IQAC committee as per NAAC guidelines..
7. Any other issues with the prior permission of the principal.

## Action taken report

The coordinator Dr. S. R. Chaudhari read the minutes of the IQAC meeting held on 02 May 2022 and the same were confirmed.



On the occasion of National Student Day Mr. Nilesh Patil & Mr. Dilip Vaidya gives best wishes for all students, teaching & non-teaching staff for 74<sup>th</sup> anniversary of ABVP.

To maintain healthy college environment all staff members have to pay attention to their health condition. Regarding this college authority organizes free medical check-up camp for teaching, non-teaching staff & management. More than 30 staff members were participated in this camp. BMI check-up, blood pressure, SPO<sub>2</sub> level, and pulse rate was carried out along with diet advice & iron deficiency consultation. This camp was conducted & supervised by IQAC member Dr. Chandrakant Patil along with Dr. Nilesh Patil. All IQAC members appreciated Dr. Patil for cooperation.

Tentative academic calendar for the academic year 2022-23 was prepared by the committee. IQAC discussed the main objectives of academic calendar. According to University guidelines the next academic year 22-23 will be started from 1<sup>st</sup> Aug. 2022. All members participated in the discussion about tentative schedule for the year 22-23. This schedule will be finalized when Univ. gives guidelines about semester, working days, tentative examination dates & holidays.

The F. Y. B.A. / B.Com. B.Sc. admission process was started from 25 June 2022. Information regarding admission process, intake capacity & reservation was also discussed. Up to 9<sup>th</sup> July 323 students take admission in F Y class.

Regarding fee structure of certificate courses suggested that there should be CSR funding to conduct various certificate courses. CPBFI program was already funded by CSR, while fee of certificate courses under 181 is affordable to students, it will be discussed in CDC meeting.

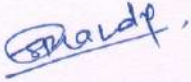
All seven criteria of assessment will be distributed among all faculties. Data collection & documentation process will be started very soon.

The process of NAAC was revised from 1<sup>st</sup> June 2022. The institute will undergo assessment & accreditation according to new guidelines. It was suggested that present IQAC committee be extended up to two years & it will be approved in next CDC meeting.

Formation of steering committee for NAAC-2022. IQAC discuss about filing of IIQA, preparation & submission of SSR, DVV & templates given in the manual. The Principal gives information about functions of steering committee. After discussion IQAC suggest steering committee as follows,



1. Principal Dr. P. V. Dalal (Chairman)
2. Vice Principal Dr. V. B. Suryawanshi (Member)
3. Dr. S. R. Chaudhari (Member)
4. Dr. A. G. Patil (Member)
5. Dr. J. M. Patil (Member)
6. Dr. S. G. Chinchore (Member)
7. Dr. B. G. Mukhydal (Member)
8. Mr. S. D. Dhapse (Member)
9. Mr. S. B. Dhanle (Member)



(Dr. S. R. Chaudhari)

**Coordinator**

**I. Q. A. C.**

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(Dr. P. V. Dalal)

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